



Clear Creek Metropolitan Recreation District

BOARD OF DIRECTORS RECORD OF PROCEEDINGS REGULAR MEETING OF THE BOARD OF DIRECTORS WEDNESDAY, SEPTEMBER 27, 2023 HOSTED IN PERSON AND VIA ZOOM

PRESENT:

Board members present were Tom Harvey - President, Meghan Vickers - Vice President, Scott Yard - Treasurer, Ben Shay - Secretary, and Amy Saxton - Director at Large. Staff present were Cameron Marlin - General Manager, and Caitlin Morris - Director of Childcare. Members of the public present included Marine Siohan (A Clear Path Home), John Sellers (Iconergy), and Doug Hargrave (Iconergy).

CALL TO ORDER:

President, Tom Harvey, called the Regular Meeting to order at 6:01 pm on the 27th day of September, 2023.

APPROVAL OF AGENDA:

Request for Agenda Change: rescheduling guests to beginning of agenda.

Meghan Vickers motioned to approve the agenda, Amy Saxton seconded, and the motion passed unanimously.

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES: Regular Meeting (August 23, 2023)

Meghan Vickers motioned to adopt the minutes from the Regular Meeting on August 23, 2023, Scott Yard seconded, and the motion passed unanimously.

AREA REPORTS:

Cameron Marlin explained that we are experiencing office space constraints due to the recent additions to the "#2" positions (assistants to the directors). Office space is currently limited to the six (6) offices in the building, and the less than ideal work space in the staff room/back office. Cameron has a meeting scheduled for Friday to explore the possibility of a trade with Connects, the new co-working space in downtown Idaho Springs. The board deliberated on the topic, recommending that we explore opportunities for maximizing the existing space we have available first, before pursuing off site working locations.

FINANCIAL REPORT (UPDATE):

Sara Soderberg will update the board on the August financial performance at the upcoming regular meeting in October.

NEW BUSINESS/ACTION ITEMS:

A Clear Path Home Project Update

Amy Saxton (presenting from her position as a representative of the Clear Creek County Government staff) and Marine Siohan presented to the CCMRD Board to speak to the multijurisdictional housing initiative ("A Clear Path Home") that was funded through the DOLA Innovative Housing Opportunity Planning Grant.



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Background:

In 2020, a housing strategy report and needs assessment was conducted, identifying essential housing requirements. To address these needs, the County engaged a consultant team to prioritize these requirements and determine next steps.

There's a notable disparity between what local residents can afford and what the housing market offers within the County. For instance, an entry-level cook within the Clear Creek School District would need to work 120 hours per week to afford the average market-rate rental property.

A Clear Path Home - Multi-Strategy Plan

Task 1: Community Engagement and Education Campaign

- Conduct a community engagement and education campaign on the need for affordable housing in Clear Creek County.

Task 2: Zoning, Regulatory, and Policy Recommendations

- Develop zoning, regulatory, and policy recommendations to facilitate the creation and preservation of affordable housing in the County.

Task 3: Multi-Jurisdictional Housing Authority Formation

- Study the feasibility of establishing a multi-jurisdictional housing authority (MJHA) in Clear Creek County

Jamboard will be distributed to CCMRD board and staff members to encourage them to contribute to the "I say yes" brainstorming activity around the benefits of expanded affordable housing options.

Updated/Revised Organizational Chart

In continuation of the discussion that started at the 2023 staff + board retreat, Cameron presented an updated/revised organizational chart that includes the "#2" positions (assistants to the directors). The topic of the program team and the supervisory dimension of it was discussed, during which it was decided that the youth programming would fall under the Director of Childcare and the adult programming would fall under the Director of Special Events. The estimated workload for each program coordinator will be 10-15 hours per week. Cameron will present an updated org chart to the Board at the October meeting.

OLD BUSINESS:

Iconergy Update (Re: Solar Shutoff)

Iconergy takes its commitment to resolving any issues with CCMRD seriously and is dedicated to making things right between both parties. They will provide a more detailed update next month, which will include quantitative data. They're pleased to inform the Board that the solar array has been successfully restored, and they are taking steps to ensure it remains operational.

Iconergy will verify that the solar array is functioning correctly, and that the alarm system is in working order on every visit to CCMRD. They've decided not to invest further time in investigating the cause of this incident and are instead focusing on proactive measures. To prevent any future disruptions, they have placed a lock on the disconnect switch. The Board, including Cameron, will inspect this lock, and if necessary, we can consider installing a larger one. CCMRD will also have a key to ensure access when needed, including adding a duplicate key to the first responders' lock box on the exterior of the building.



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A comprehensive report is currently in progress and is expected to be completed next month. This report will cover various aspects of the solar arrays, including pumping, lighting, and other relevant details. It will track all changes and provide a measurement and verification report, including statistical analysis of what is and isn't working, along with utility savings data.

Ballfield Master Plan Update

Cameron updated us that a draft of the CPW grant is in progress. Cameron has collaborated with Ben Shay on the Request for Proposal (RFP) and has sent it to Amy Saxton for her input. Once the draft has been finalized, she will lay out a reasonable timeline for the board.

Budget Committee Update

The budget committee is making good progress. They still have the admin, rec center, and marketing budgets left to complete. Once all the departments' budgets are finalized, they will be merged together, and then the committee will work to balance them as much as possible. Cameron expressed gratitude for Sara Soderberg's assistance in integrating these budgets into QuickBooks, which will improve our financial oversight and management.

ADJOURNMENT:

Amy Saxton motioned to adjourn the meeting at 8:22pm, Scott Yard seconded, and the motion passed unanimously.